

April 27, 2017

Chairman D. DiPofi Called the Regular Meeting of the Schuyler Heights Fire District to Order at 7:00pm

Roll call showed the following present: D. DiPofi M. DiPofi, E. Keefer, V. Krill, J. Pastor, C. Bayly, J. Clark and Chief A. Fandl

A motion was made that the minutes of the last regular meeting were approved as printed by M. DiPofi and seconded by V. Krill and the carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made to approve the payment of the bills pending verification D. DiPofi and seconded by J. Pastore carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

OLD BUSINESS

Carpeting of the office area:

We have two quotes for the carpet in the offices

1. Flooring Environmental for \$2958 see quote
2. Carpet Master Carpet for \$2775 see quote

The Board Was Called for Approval and Flooring Environmental was chosen because the quote was written better and Carpet Master did not meet specs, a motion by M. DiPofi to have the job done and seconded by E. Keefer and carried. This action was ratified and confirmed with a motion by D. DiPofi and seconded by M. DiPofi and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			

J. Pastore X

New Cameras:

A second bid was needed and has not been done yet, will put on hold until it is done.

The holding tank outback:

M. DiPofi got a proposal from Greenwood construction to excavate the existing underground storage tank to expose a second cleanout and bill to ground level for the price of \$3480 see quote. He also called in Mcelligott T INC. plumber, he entered the tank and measured the inside and confirmed that the tank was only 1,500-gallon capacity and advised us that this point it would be senseless to open the second cleanout until it was absolutely necessary. There was not very much settlement on that side so water is still flowing through.

PROJECT
849 1st Street Watervliet, NY 12189

C.T. Male:

Report from Rich Campagnola:

See report enclose

CORRESPONDENCE

The President of the Fire Company sent a bylaw change that was approved by the company on April 17, 2017 see attached letter and bylaw change for approval by the board. See attached bylaw change

A motion was made by J. Pastore to approve the bylaw change seconded by V. Krill and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Chief Fandl sent a Gmail to add to the drill schedule for district records per the chairman requesting a mutual aid thermal imaging structure fire drill at the training facilities on February 12 at 1 PM it is for information only.

NEW BUSINESS

I have a quote from Alpine software for an inventory bar code reader see quote for \$245.

A motion was made by M. DiPofi to purchase and seconded by E. Keefer and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have a quote from metal craft for barcode labels which is where we have purchased other barcode labels from for two quantities 50 count \$455.45 or 1000 count \$599.70

A motion was made by M. DiPofi to purchase 1000 count seconded by E. Keefer and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Information on the broken Pella window from the lounge:

M. DiPofi called the pella dealer from Rensselaer for repair of the window after trying a few other window repair businesses. A technician by the name of Rich Sayword came to the firehouse to pick up the window and give us an estimate which is enclosed for a total of \$299.60 which includes four screens that are missing placing the broken window and hardware. M. DiPofi gave Rich the okay to do the repair.

CHIEF'S REPORT

See enclosed report given by Chief A. Fandl:

Rescue 8 information about the failure of its annual pump test is in my packet of estimates. I do believe that the repairs of the pump so it will pass will be at least \$10,000.

A motion was made by M. DiPofi to get the rescue repair seconded by D. DiPofi and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Truck 8 results are in my report.

On the lifepak there is a quote for batteries. A motion was made by J. Pastore to put into the budget for 2018 for \$7000 so we can start replacing them seconded by M. DiPofi.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I am responding/CAD fax line I would like our IT guy to good in touch with 1st Assistant Chief Ken about moving a computer out in the radio room and start using I am responding instead of the CAD rip and run and then we can discontinue that fax line. A discussion followed in the decision was to proceed with that thought.

I have a list of two items to be purchased quotes or in my report.
A motion was made by M. DiPofi seconded by V. Krill to order all the items

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I would like to know if the board still wants to start a committee on a new rescue replace the present 1C and it is over 20 years old

A motion was made by M. DiPofi to start a committee with the five commissioners, the Chiefs and anyone else he chooses seconded by E. Keefer and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have got the report of the ISO Audit which seems we got about the same score as we did five years ago. The next inspection should be and 5 to 7 years from now.

I was asked by J. DiPofi to see if we could remove one of the ballads across the street so it would be easier to get fire please from across the street. She Fandl said he just thought about moving the fire police vehicle to the back of the building and put the squad where the fire police vehicle is.

REPORTS

V. Krill:

Nothing at this time

M. DiPofi:

I would like to borrow the pop-up tents, grills, coolers and six tables for Lake George for the weekend of June 16th through the 18th

A motion was made by E. Keefer to allow the use of the items seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have been asked to inform you that C. Scully went next door to Streck's to ask permission for the use of the backyard by putting in some horseshoe pits, he was given the okay.

Information only we have set up a schedule for pumping out the tanks once a month during the winter months and by phone call any other time of the year.

E. Keefer:

I contacted Alpine software and spoke with the tech on the progress bar programs we purchased, on the Key Fob Insulation they have received a hardware and start in the program of the hardware and once everything is done with them they will be shipped to us for installation. With the Truck Checks App. The programming is done, but when I tried using it they forgot to turn on a few points and when that is done they will email me to check it out so we can get it up and run.

I have received both desk chairs for the officer's office.

J. Pastore:

At a class at turning stone they talked about a 501C3 could Jack please explain to me about this. J. Clark stated that this was for a fire company in the district could not participate in it a discussion followed and J. Pastore was satisfied.

D. DiPofi:

Is there a time frame on when the carpet will be done in the office area? M. DiPofi stated they did not have one at the present time.

I have received an email J. Clark on updating the Student Firefighter Policy, this will be tabled until next month so everyone can read the email.

C. Bayly:

Nothing at this time

J. Clark:

On the travel policy, the 2008 seems to be the most current one we have a discussion followed on this and E. Keefer showed J. Clark the policy that he has in the book, and Jack stated he would email his copy for comparison.

Chief Fandl made a motion to enter into executive session on personnel matters at 8:45 PM seconded by M. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Chief Fandl made a motion to exit the executive session at 8:50 PM and seconded by E. Keefer carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A Motion to adjourn was made by E. Keefer seconded by V. Krill Motion Carried at 9:51pm

NEXT MEETING;
May 25, 2017

Respectfully Submitted
Earl Keefer
Fire District Secretary
Schuyler Heights Fire District